# YEARLY STATUS REPORT - 2020-2021

## Part A

## Data of the Institution

**1.Name of the Institution**　　　　　　　　Pioneer Kumaraswamy College

- Name of the Head of the institution　　Dr. S. Durai Raj

- Designation　　　　　　　　　　　　Principal

- Does the institution function from its own campus?　　Yes

- Phone no./Alternate phone no.　　　　04652 - 232448

- Mobile no　　　　　　　　　　　　9443085820

- Registered e-mail　　　　　　　　　pioneercollege67@gmail.com

- Alternate e-mail　　　　　　　　　pk_college@yahoo.co.in

- Address　　　　　　　　　　　　　Trivandrum Road, Nagercoil-629003

- City/Town　　　　　　　　　　　　Town

- State/UT　　　　　　　　　　　　Tamilnadu

- Pin Code　　　　　　　　　　　　629003

**2.Institutional status**

- Affiliated /Constituent　　　　　　Affiliated

- Type of Institution　　　　　　　　Co-education

- Location　　　　　　　　　　　　Urban

- Financial Status　　　　　　　　　Grants-in aid

- Name of the Affiliating University    **Manonmaniam Sundaranar University**

- Name of the IQAC Coordinator    **Dr.J.Packiam Julius**

- Phone No.    **9444221820**

- Alternate phone No.    **--**

- Mobile    **9444221820**

- IQAC e-mail address    **pioneercollege67@gmail.com**

- Alternate Email address    **--**

**3.Website address (Web link of the AQAR (Previous Academic Year)**    [https://www.pioneerkumaraswamycollege.com/document/AQAR-2019-20%20resubmitted%20on%2019.08.2021(final).pdf](https://www.pioneerkumaraswamycollege.com/document/AQAR-2019-20%20resubmitted%20on%2019.08.2021(final).pdf)

**4.Whether Academic Calendar prepared during the year?**    **No**

- if yes, whether it is uploaded in the Institutional website Web link:

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|-------|-------|------|----------------------|---------------|-------------|
| **Cycle 1** | **B+** | **2.60** | **16/09/2016** | **16/09/2016** | **15/09/2021** |

**6.Date of Establishment of IQAC**    **27/01/2017**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| **0** | **0** | **0** | **0** | **0** |

**8.Whether composition of IQAC as per latest NAAC guidelines**    **Yes**

- Upload latest notification of formation of IQAC    [View File](#)

**9.No. of IQAC meetings held during the year**    `15`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?    `No`

- If No, please upload the minutes of the meeting(s) and Action Taken Report    [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**    `No`

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

`? Organized an Online Training Programme on Online Teaching – Learning Management on 02/08/2020 ? The online student satisfaction survey (SSS) for the academic year 2019-20 was conducted on 04/02/2020 . ? The online student satisfaction survey (SSS) for the academic year 2020-21 was conducted on 22/11/2021 . The Feedback on the syllabus and its transaction was collected from the alumni on 12/11/2021 online. The same was collected from the teachers on 12/11/2021 online and from students online for the academic year 2020-21 on 22.11.2021 ? Organized a Workshop on 'Duties and 'Responsibilities of Mentors' on 05/02/2021. ? Organized a Webinar on "Student Progress In Book Reading" in connection with the celebration of World Book Day - 23.04.2021 ? Conducted a Faculty Development Programme on "API Scoring systems for Faculty Members, Librarians and Physical Directors with special reference to UGC Regulation 2018" on 14/05/2021`

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| MOU with Institutions/Industries | I-Tech Software Academy, Chettikulam, Nagercoil,(Aided Streams) Finura Agro Tech-LLP, Thirunelveli I-Tech Software Academy, Chettikulam, Nagercoil(Self financed Courses) |
| Encouraging the faculty to participate in Faculty development programme (Orientation Programmes and Refresher Courses) | Participation of the faculty in the UGC sponsored Faculty Induction Programme - 02 and refresher courses/FDP-28 conducted by the HRDCS of the universities. |
| Publication of research articles in reputed journals and books | Books - 06 - International journals - 55 - National journals / Proceedings of international and National conferences - 26 |
| Career enhancement activities for students | Preparatory programme for IBPS-Recruitment of clerks-2021-22 Preparatory Programme for Employment opportunities in Indian Army, Certificate Course in Basic Computer technology |
| Student Welfare Programme | Webinar on Student Progress In Book Reading |
| Training programme for teachers | Online training programme on Online Teaching - Learning Management |
| Special programme with reference to COVID-19 pandemic | Webinar on Role of Nutrition and Hygiene in controlling covid-19 pandemic Blood donation, Covid relief measures, Covid Vaccination Camp, also Face mask distribution, Corona Sweets (Siddha Medicine), Kabasura Kudineer distribution |
| Awareness Programme | Voter's Awareness Signature Campaign |

| Introduction of Certificate Courses | Certificate course in Tally (Commerce Regular) - 26 Students benefited, Certificate Course in Tally (Commerce S.F) - 44 Students benefited, Certificate Course in Mushroom Culture (Zoology) - 22 Students benefited |
|---|---|
| Upgradation of Departments into Research centres. | Department of English was elevated as Research Centre. |

**13.Whether the AQAR was placed before statutory body?**  **No**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Part A | |
| --- | --- |
| **Data of the Institution** | |
| **1.Name of the Institution** | Pioneer Kumaraswamy College |
| • Name of the Head of the institution | Dr. S. Durai Raj |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04652 - 232448 |
| • Mobile no | 9443085820 |
| • Registered e-mail | pioneercollege67@gmail.com |
| • Alternate e-mail | pk_college@yahoo.co.in |
| • Address | Trivandrum Road, Nagercoil-629003 |
| • City/Town | Town |
| • State/UT | Tamilnadu |
| • Pin Code | 629003 |
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| | | |
|---|---|---|
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| | |
|---|---|
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| | |
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| | | |
|---|---|---|
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| been uploaded on the institutional website? | | |
|---|---|---|
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| • If yes, mention the amount | | |

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| | |
|---|---|
| | Campaign |
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**13.Whether the AQAR was placed before statutory body?**  No

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2020-21 | 19/01/2022 |

**15.Multidisciplinary / interdisciplinary**

**16.Academic bank of credits (ABC):**

**17.Skill development:**

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

| 20.Distance education/online education: |
|---|
| |

## Extended Profile

### 1.Programme

| 1.1 <br><br> Number of courses offered by the institution across all programs during the year | **381** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 2.Student

| 2.1 <br><br> Number of students during the year | **1184** |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| 2.2 <br><br> Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **365** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 <br><br> Number of outgoing/ final year students during the year | **456** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 3.Academic

| 3.1 <br><br> Number of full time teachers during the year | **80** |
|---|---|

| File Description | Documents |
| --- | --- |
| Data Template | No File Uploaded |

| 3.2 Number of sanctioned posts during the year | 80 |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Data Template | No File Uploaded |

| 4.Institution | |
| --- | --- |
| 4.1 Total number of Classrooms and Seminar halls | 40 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 4,27,176 |
| 4.3 Total number of computers on campus for academic purposes | 103 |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Departmental meetings are convened and deliberations held to study the syllabi framed by the Universtiy and distribute the teaching of the subjects to the teachers who have specialized in the relevant field. Learner-centric approach is followed by each faculty member to ensure that the students comprehend the lessons clearly. Teachers divide the content of the course units into small modules and teach each module with clarity. Conventional method of lecturing is supplemented by power point presentation, peer-group learning. Seminars, workshops, students teaching students and quiz are other class room strategies to make the concepts, explanations and interpretations easy to grasp..Library resources including e-resources and LCD facilities are being made use of.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | **No File Uploaded** |
| Link for Additional information | https://drive.google.com/drive/folders/1jVR9722CMOn7MiQ_S2flcePfp7ly7eE6?usp=sharing |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The institution conducts internal examinations as per the schedule of our affiliating University (Manonmaniam Sundaranar University) without much deviation and the marks are uploaded onthe website of the University on the days fixed by it. Departments, Clubs, fora and associations conducted various programmes online. The link for the additional information has been given..**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | **No File Uploaded** |
| Link for Additional information | https://drive.google.com/drive/folders/12XC0TpWYmRjTksNwkVwT9e20s-0_2xPy?usp=sharing |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**    **A. All of the above**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**15**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**4**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**116**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Anti-Eve teasing committee and Anti-Ragging committee ensure an ambience, free of gender bias and uncouth culture on the campus. Women's Forum organizes gender-sensitization programmes to uphold gender neutrality.**

**Celebration of International Women's day is used as an occasion to invite an illustrious woman to the college to orient our students.**

**The course 'Environmental Studies' offered to the UG students highlights the importance of different eco-systems and the issues and threats faced by ecological degradation.It creates awareness amongst students of the need for conservation of the natural resources and the ecological equilibrium for a sustainable growth and development in future.**

**Three National Service Scheme units each comprising 100 students help implement Swachh Bharat Mission programme of the Prime Minister in the campus.**

**The courses 'Value-Based Education' and 'Personality Development' impart human values, ethical standards. Thesyllabi for these courses have been uploaded.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

165

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.pioneerkumaraswamycollege.com/images/Three%20reports.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

**1.4.2 - Feedback process of the Institution may be classified as follows**    A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.pioneerkumaraswamycollege.com/images/Three%20reports.pdf |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

397

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

295

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The advanced learners and slow learners are identified based on their performance in the internal assessments and class tests.**

**The following steps are taken for advanced learners and slow learners.**

**Encouragement is given to advanced learners to attend seminars, workshops and conferences organised by other higher education institutions.**

**Guidance is given to advanced learners to determine their desire and also encourage them to write competitive examinations held by UPSC, TNPSC, NET, SET, JEST, GATE, etc.,**

**Knowledge Circle established for this purpose hold periodical lectures, seminars to motivate and enhance their knowledge.Training to successfully clinch interviews in On-Campus placements and recruitment drives, Special trainings are arranged for these students by Professionally qualified personnel.**

**Slow learners on the other hand are provided with tutorials and teachers spare their time after the college workinghours.**

**In such tutorials Students especially from the disadvantaged groups get their doubts cleared**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1ca c4erZClELGytG6B6RkyyhllJ6WWRzU?usp=sharing |
| Upload any additional information | **No File Uploaded** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **1184** | **80** |

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The following student - centric methods are in practice.**

- **seminars, group discussions and peer group learning**
- **Explaining concepts with powerpoint presentations, experiments and real - life situations**

**Students are encouraged to have debates and discussions on the subjects taught in the class after presentation of lectures. In addition, co-curricular and extra curricular activities, guest lectures, teaching experience for students are in practice. Knowledge Circle, Literary Associations, Science Club are other hallmarks of the academic activities in the campus.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | https://drive.google.com/drive/folders/1IuxG1DPkUbzGvp-5VMHp8P8ze055QaEs?usp=sharing |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Teachers make use of software available online for effective teaching.**
- **Online digital sources and repositories of articles in magazines and journals of Digital library are used to enrich course material.**
- **Online / Cloud-based academic management systems, Use of hand held / tablet computers, audio-players, projectors, E-mail, Google, Zoom meet, Whatsapp, YouTube, etc.,are used for effective teaching-learning process.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

80

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

80

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

### 2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year

**48**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**642**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Internal theory and practical examinations are conducted in line with the university calendar.**

- **Answer scripts are evaluated & made available to students at the earliest**
- **Answer scripts are made so transparent that the students can review their performance**
- **Students are encouraged to view the answer scripts of other students**
- **On demand made by students, 'double valuation' is done**
- **Internal marks are uploaded on the website of the University during the days fixed by the University**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Internal : On demand, retotaling is done and the answer script is evaluated for the second time and thus the grievance, if any, is redressed**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Course objectives, Course content, and Course outcome are communicated to the students at the time of admission. These are handed out to the students so that they could know the optional and elective courses offered under the choice-based credit system. They are also posted on the college website.**

**The link for the programme - wise course outcomes is given in the space provided for pasting the link for additional information..The course outcomes for all programmes have also been uploaded as a single file in the space provided for uploading the same.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://www.pioneerkumaraswamycollege.com/images/2.6.1%20Course%20outcomes%20for%20all%20programmes.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Not done**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**412**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | https://www.pioneerkumaraswamycollege.com/images/2.6.3,%206.3.4%20&%206.5.3Anual%20Report%202020-21.pdf |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.pioneerkumaraswamycollege.com/studentsatisfaction.html

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

20

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Teachers of our institution take part in seminars, conferences, workshops, refresher courses, Induction programmes organized by government organizations, both central and state to upgrade and enrich knowledge in their chosen discipline. They pursue research and publish the findings in professional and academic journals.**

**They also present research papers in regional, national conferences, seminars, workshops. The Ph.D. supervisors disseminate their expertise and knowledge to their research students. They encourage the young scholars to publish their research findings in peer-reviewed journals and make them participate in seminars and conferences to present research papers.**

**In this way transmission of knowledge from the teacher to student is carried out. The 'Knowledge Circle' of our college conducts programmes so as to develop the overall personality of our students.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/1x6 Ey_JUEDagrn7O1AfxDgAmRBkCzuIH1?usp=sharing |

## 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

14

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

31

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://www.pioneerkumaraswamycollege.com/Research.html |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

49

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**32**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The three units of National Service Scheme, Youth Red Cross Club, Red Ribbon Club, Science Club, carry out extension activities in the neighbourhood community to sensitize students to social issues.**

**In the deadly covid-19 pandemic, face masks, 'Kabasurakudineer', etc., were distributed to the common people. COVID-19 relief and isolation centre was established at our college. During the vaccination drive for our students, people in the neighbourhood were also permitted to make use of that facility..**

| File Description | Documents |
|---|---|
| Paste link for additional information | <u>https://drive.google.com/drive/folders/1Kx oSU6PexggIPyMPgofFPl9sRZXN_mjv?usp=sharing</u> |
| Upload any additional information | **No File Uploaded** |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**12**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**7**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**7**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

| File Description | Documents |
|---|---|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Pioneer Kumaraswamy College encompasses a well maintained lush green campus spread over 2.93 acres of land ensuring adequate physical infrastructure for teaching - learning activities.

**Class rooms:**

There are thirty nine well-furnished, well ventilated, spacious classrooms and one seminar hall.

**Technology Enabled learning facility:**

The College has an ICT laboratory. It has provisions of Multimedia tools and applications.with Internet access

**Laboratories:**

All six laboratories are well equipped with required facilities in consonance with University norms. These laboratories are utilized for conducting practical classes as per the requirements of the curriculum.

**Band width of Internet:**

250 mbps Internet facility is available on campus providing access to Laboratories, Central Library and Administrative wing.

**Central Library:**

Our Central Library is fully computerized with automated issue of books with bar code reader. The library has around 30,000 books on Arts, Science and Humanities. The library is housed in an area of 2700Sq.Ft. and it is a member of NLIST - Consortium from 2015. It is also a local chapter of NPTEL online programmes.

**Sports facilities:**

The college has sports ground and play field.

**Sports& Games facilties:**

The college has sports ground with facilities for the following outdoor games:

Volley ball, Kho-Kho, Kabaddi, Throw ball, sprinting(100m-lane),Long jump, high jump pit.

There is also space for indoor games like Chess, Carrom

An agriculture farm and a canteen form part of the campus. Protected drinking water supply, lounge for girl students, rest

**houses for male students and power generators to ensure electricity round the clock in the campus are the highlights of the infrastructura facilities in the college.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/17CTVcBHSzLnRrwyFUg2OnTZIQXwZyZMN?usp=sharing |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural Activities:**

**An open auditorium is provided for cultural activities in Moovar Block. During Pongal and Onam celebrations, the ground floor in the Moovar block is made use of by students to showcase their talent in 'Atthapoo Kolam' designed with flower petals.**

**Yoga:**

**A course titled Yoga (SIOG3A / AYOG31) is offered. As the college has no residential hostel, yoga center is not planned. But a yoga master is hired to train the students in the art of yogic exercises. A hall in the ground floor of Moovar block is used for this purpose.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**1**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**4,27,176 (110940+316236)**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**LIBSOFT: Library Automation system**

**Fully Computerised**

**1.1**

**2011-12**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | **Nil** |

**4.2.2 - The institution has subscription for the** A. Any 4 or more of the above
**following e-resources e-journals e-**
**ShodhSindhu Shodhganga Membership e-**
**books Databases Remote access toe-resources**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Amount Rs. 67380 (Spent for Donated Books) +Amount Rs.14945 (Spent
for National Journals+Amount Rs.5900 (Spent for NLIST Membership)
=88225

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

62

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has developed IT facilities to meet the Learning requirements of students and faculty. Some of the facilities are discussed below:

ICT Laboratory

The ICT laboratory consists of 60 computers with Internet connectivity for students. ICT facilities such as LCD projector and UPS are available for conducting classes.

The one hundred and three computers available for the academic purpose are distributed to the computer laboratory, English language laboratory, Science department laboratories, Central Library etc., as per the stipulations of the affiliating University.

Computer and Internet Facilities in the Departments:

All the Departments have a computer with Internet connectivity and a printer.

Library Automation and Networking Facility:

College Central library is fully computerized. LIBSOFT library software is made use of and also Barcode Circulation System is used. Our college is a member of UGC-INFONET-NLIST Consortium and use four computers to access NLIST e-resources. Online Public Access Catalogue (OPAC) is also accessed by the students and faculty to locate documents in the shelf.

IT Facilities used during Lockdown period:

During lockdown period, the faculty members used online mode to teach. For this purpose they had prepared online modules and training was given to the students to get used to it.

In pursuance of the direction of the State Government data cards( 2GB/day) were distributed to students for successful implementation of online Teaching-in-Learning process.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/1bdetiS_OJjmY-Sd139Y_HOYlbWhgrBhM?usp=sharing |

## 4.3.2 - Number of Computers

**: 103**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | **No File Uploaded** |

## 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**3,16,236**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Heads of Departments & members of the student council forward the report regarding maintenance issues to the Principal. The Principal makes arrangements to sort out the issues immediately. With the consent of the Secretary of the College, students grievances are redressed immediately. Maintenance of the gadgets and equipment in the laboratories helps keep them intact. Calibration & other precision measures for the equipment / instruments are undertaken before the commencement of the semester practical examinations & also during summer holidays,This has been the regular practice in the college. For the 'upkeep' & maintenance of sensitive equipment, the following are undertaken.**

- **UPS mechanism and installation of stabilizers.**
- **R.O. water supply system.**
- **Upkeep of generators are always under guard. so that all of them remain functional.**

**Besides, furnitures are checked & repaired regularly. Boards showing "plastic free campus", "tobacco free campus" & "litter free campus" urge all stake holders to keep the campus clean.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/1sa HvWNbLIKMPOfeOv8Jn7eb7QSneph0h?usp=sharing |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**454**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**12**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.pioneerkumaraswamycollege.com/images/5.1.3Capacity%20building%20and%20skill%20Enhancement.pdf |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**171**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**171**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **No File Uploaded** |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

6

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

81

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

`1`

| File Description | Documents |
|---|---|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <u>View File</u> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

`0`

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | **No File Uploaded** |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Representations received from the students through the chairman of the students' union to the Principal are immediately taken up by the college council that recommend and forward them to the College**

Secretary. The Secretary with the concurrence of the President resolves the issues,

Co-curricular activities

Quiz club, Pioneer Science Club, Knowledge Circle and the associations of all departments function actively with the student and staff co-ordinators.

Extra-curricular activities

NSS, YRC, RRC & Rotaract club undertake extension activities such as

- Health Care Awareness programmes
- Medical camps
- Blood Donation camps
- Celebration of special days and National Festivals, Social Awareness Campaigns / Rallies

Students' interests are well served by Career Guidance cell, Placement cell, Youth Welfare Club, Anti-Ragging Committee and Anti-Eve-teasing Committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1EL irnQdtC-GZflKKLP04yKc5b4oACpUB?usp=sharing |
| Upload any additional information | No File Uploaded |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | **No File Uploaded** |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **The alumni association of our college.is active.**
- **Illustrious Alumni are invited to be the guest of honor on special occasions such as Independence day, Republic day.**
- **Only during the covid-19 pandemic, no alumnus could be invited on such occasions.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)      **E. <1Lakhs**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:**

Educate, Empower, Enhance and Ensure.

## Mission:

Educating to transform one's life

Empowering with technology-based skills

Enhancing creative potential

Ensuring quality education with ethical values.

## Nature of governance

Our objective is to reach the unreached.

Situated in academic back waters this college was established with the strong desire of the founder Dr. K. Padmanaban to serve the needs of the rural students from the disadvantaged and the marginalized sections of the society. The involvement of the management in administering the College helps ensure fulfillment of the Institution's vision and mission. Being a non-profitable institution, the college strives to achieve academic excellence by upgrading the physical and virtual facilities on the campus. Interactive discussions between alumni, parents, staff and students promote healthy and cordial relationship among all stakeholders and the College Committee / governing council conducts periodical review of performance of teachers and the taught and offers suggestions for improvement. Code of conduct, dress code, gender equitable environment are strictly followed. The IQAC helps the Principal for effective internal co-ordination and monitoring. Reports by various associations, fora, provide input for active campus life and bonhomie in the college. Faculty meetings, meeting with Heads of the Departments in the College Council are conducted periodically to assess the situation. Academic leadership is vested with the Principal who is assisted by the College Council, IQAC and the Heads of the Departments.The faculty members execute their academic responsibilities ably. The students' behavior and conduct are exemplary, thanks to the collective efforts of the Management the teaching and the non-teaching staff.

## Perspective plans

After completing half a century of its existence, the college, continuing the vision of its founders, will aim to introduce many

more innovative programmes for the benefit of the rural community. As we are conscious of the challenges in this digital age, we shall go all out to offer cutting-edge programmes, online and offline, for the future of our students in the years to come. For this purpose and for the promotion of research, collaborative academic programmes in partnership with centres of academic excellence are on our agenda.

**College Council**

All Heads of Departments are members of the body. It deliberates, discusses and takes decisions on all academic issues.

**College Committee**

Management represented by its President, Secretary and a few Governing Council members nominated by the Educational Agency, the College Principal along with two senior faculty members and a senior most non-teaching staff member constitute this College Committee,constituted according to the Tamil Nadu Private Colleges Regulation Act (1976). This committee takes decisions on administrative policies and financial matters.

**Admission Committee**

This Committee is formed according to government norms. It is expected to follow reservation rules in the admission of students.

**Disciplinary Committee**

This committee formed by the Principal takes decision on misconduct of students in the college.

Thus participative management is promoted at all levels.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1HQYVSkHeGegBsuXQ7taw7_evlArXZEdd?usp=sharing |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

## Decentralization

Decentralized governance is envisaged by fixing responsibility to heads of departments who in turn entrust the tasks to their colleagues for execution. Communication is easily done to check and cross check through whatsapp and e-mails. Each faculty member take part in organizing co-curricular, extra-curricular and outreach activities and programmes.

## Participative Management

The College Council,with HODs as its members, resolves any issue pertaining to academic matters.

Forming purchase committees to utilize the UGC grants, overseeing the implementation of UGC-funded schemes, Conducting model examinations, preparing the college calendar, college magazine and scheduling the working days without any loss of teaching hours,are done involving the entire faculty members.

The IQAC, library Advisory committee, Research Forum, Admission Committee, Disciplinary Committe and Students'Council function effectively because of the unity and solidarity of the teachers and the academic freedom given to teachers by the progressive management. .

## Case study

## Tmt. Bhagavathy Ammal Noon Meals Scheme

This scheme launched in commemoration of the golden jubilee of the College after the name of one of the founders of the College encourages students from poor families to join college. Hot cooked meal is provided to around 80 students every working day of the College. Two senior faculty members coordinate this programme. Class representatives bring to the notice of the coordinators, the number of deserving students and who prepare the list and forward it to the President of the College Committee who arranges delicious food. Since our College served as COVID-19 relief centre, and the students were attending online classes the mid-day meals scheme was temporarily suspended during the academic year 2020-21. Now it has been resumed.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/17g Z2D7EiyhP36To2v_mmCgA1W60_8Lmc?usp=sharing |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Components of the perspective plan**

- **Campus enrichment activities**
- **Introduction of new academic programmes / Certificate courses**
- **Online Courses**
- **Creation of e-content**
- **Enhancing experience of the students so as to cope up with the needs of the Prospective employers**
- **Online Quiz**
- **Certificate Courses**

**It is proposed to make certificate courses as part of earning additional academic credits to students under choice-based credit system. Currently the College has plans to start certificate course in Library Science, Web Designing, Cyber Security and in Education.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.pioneerkumaraswamycollege.com/ images/6.2.1%20The%20Instiutional%20strate gic%20plans%20for%202020-21.pdf |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The Educational Agency represented by Er.P.Kumaraswamy is President of the College Committee. The nominees of the Educational Agency, the secretary, the principal, two senior teachers and one non-teaching staff member form part of it. Policies for the college, appointment of the staff and enforcement of service rules are done by this Committee. The power of initiating disciplinary proceedings against the errant staff is also vested in the Committee. In all academic matters the College Council takes decisions and the Principal execute them. In this process he is assisted by Heads of Departments and the IQAC.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the institution webpage | https://www.pioneerkumaraswamycollege.com/images/6.2.2Organogram%20of%20the%20Institution.pdf |
| Upload any additional information | **No File Uploaded** |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | **No File Uploaded** |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**As directed by the Government of TamilNadu, New Health Insurance Scheme is provided for both teaching and non-teaching staff. Extending guarantee to those who apply for housing loan & the**

**personal loan, enabling them to get .festival advance on time, preference in admission to their wards in Pioneer institutions (school and college) run by the The Pioneer Educational Agency, appointment of eligible wards of the employees deceased while in service on compassionate grounds are the other welfare measures of the college management..**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1Ip0vSqzvm1UV7jJd1AkuBeNDuy0g5jSN?usp=sharing |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | **No File Uploaded** |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | **No File Uploaded** |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**24**

| File Description | Documents |
|---|---|
| IQAC report summary | <u>View File</u> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | <u>View File</u> |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | **No File Uploaded** |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Self-appraisal method is followed.The joint directorate of collegiate education requires the teachers to submit the self appraisal report for a teacher's promotion to the next cadre. The institution collects it every year and evaluate the performance of**

the teachers with the help of the HOD.

The self-appraisal forms includes teachers' contribution to

1. Curriculum enrichment

2. Teaching methodology

3. Research Activities

4. Contribution to enrichment of campus life

5. Contribution to community services

6. Enhancement of skills such as updating subject knowledge, organizing academic activities and publishing of research findings.

This comprehensive self-appraisal Scheme helps both the institution and the individual teacher to know their strengths and weaknesses and the areas in which they require further development.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institutional accounts are subjected to both internal and external audits.The internal check is done by Office Superintendent, Principal and the Secretary of the College. A professional Chartered Accountant is assigned to give an audited statement of accounts. Remarks and queries of the professional auditor are taken care of.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1ck 3KH4CkEKo1QJbq0zBt5k7co0hLBHO5?usp=sharing |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The UGC grants for the plan periods have been utilized, promptly by sending the utilization certificate in time. The College administration earmarks nearly Rs. 5 lakhs annually for meeting the expenditure to be incurred on campus maintenance and special skill and personality development programmes. Money is spent from this amount to conduct workshops, seminars and guest lecture programmes. The mechanism for spending the budgetted amount is fool proof as there has not been any complaints so far.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

**Practice-I**

**Online Teaching-Learning:**

**On-line teaching-learning has become inevitable since the outbreak of Covid-19 pandemic and in order to make teachers familiar with online teaching 'On-line teaching-learning management' programme was conducted by the IQAC on 02.08.2020. Now teachers and students have learnt to use online platforms such as Zoom meet, Google classroom,etc., without any hassle. They accessed their course material through Google classroom, Whatsapp, etc.. Tests were also conducted using the same platforms.**

**Practice – II**

**Dissemination of Knowledge**

**Teachers organized webinars as well as participated in webinars and attended online Faculty Development Programmes, orientation / induction / refreshers courses organised by various universities and institutions of higher learning. They were encouraged to take part in the evaluation process of the affiliating university and to guide research scholars. Departments were provided with facilities to introduce Certificate courses under the auspices of the IQAC, clubs and fora. Current Affairs Club, and Career Guidance Cell were encouraged to conduct awareness, motivational and skill enhancement programmes.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Feedback mechanism**

**The feedback on curricula and syllabi and its delivery were evaluated by students, teachers & alumni. In addition, online Students Satisfaction Survey(SSS) was also conducted. The reports of the feedback collected from the above mentioned stakeholders,**

was presented to the College Committee and College Council where various aspects of the feedback were subjected to thorough scrutiny. The specific areas that warranted special attention were identified and appropriate remedial measures adopted.

Review of Teaching – Learning

The Head of the Institution conducts a 'review meeting' at the end of every semester to assess the performance of students in the previous semester and teachers of the departments where the results were not up to the mark the teachers are urged to produce better results.The reasons for low pass percentage are analysed, if any. The poor student performers are taken care of by the teacher concerned in the department. They are required to concentrate on such weak students by tutoring them out of class hours. Because of this practice, about cent percent ' pass' has been achieved in November 2020 and April 2021 semester examinations.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.pioneerkumaraswamycollege.com/images/2.6.3,%206.3.4%20&%206.5.3Anual%20Report%202020-21.pdf |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Curricular:**

For the promotion of gender equity, Social Value Education is imparted for the students, so that they are gender sensitized. Girl Students get opportunities to act as class representatives, and office-bearers of various associations and clubs functioning in the College.

**Co-curricular & Extra-curricular;**

Women teachers are coordinators / members of various clubs, committees, fora & associations. Women's Forum Is functioning for training girl students in leadership. There is a National Service Scheme Unit (Unit No.88) exclusively for girl students.The President, Secretary and many of the office bearers of Rotaract Club are girl students. Girl Students show enthusiasm in participating in sports and games.

**Safety and Security:**

Grievances of the girl students are addressed by the Grievance Redressal Committee. CCTV cameras have been installed in the College with focus on portico and the department corridors.

**Counselling:**

**Three woman teachers constituting the Counselling Cell are designated to counsel girl students afflicted with depression.**

**Lounge for Girl students:**

**A fully furnished women's Lounge is available. A sick room with necessary facilities & first-aid kits along with an attendant is also made available for the needy girl students. Separate Rest room facilities are available for the Girl students and female teachers.**

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | https://www.pioneerkumaraswamycollege.com/images/7.1%201%20Promotion%20of%20gender%20equity%202020-21.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **Nil** |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment**

**C. Any 2 of the above**

| File Description | Documents |
| --- | --- |
| Geo tagged Photographs | View File |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste management:**

**Separate bins for collections of bio-degradable and non-degradable waste including food waste are placed at the collection-points and are properly disposed of by handing over to the corporation**

employees of Nagercoil. Leaves falling from the trees are used for the vermicompost plant. NSS volunteers involve themselves in campus cleaning regularly. Paper waste is sold. Students are encouraged to generate wealth from waste.

Liquid Waste management:

Rain water harvesting system is in place in our institution.The Water Purifying plant provides pure drinking water.

Biomedical waste management: Not Applicable

E-waste management:

It is yet to be initiated as the quantum of disposal is minimum.

Waste recycling system:

Not available

Hazardous chemicals and radioactive waste management:

Disposal of all kinds of waste is keenly monitored and appropriate action taken.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**    C. Any 2 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage**

**B. Any 3 of the above**

**including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen             reading**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Pioneer Kumaraswamy College has always been at the forefront of sensitizing students to the country's rich cultural heritage. The hallmarks of India such as pluralism and multi-culturalism are highlighted when Independence Day and Republic Day are celeberated in the College. Efforts are made to orient the students to cut across religious, regional, linguistic and caste divide and nurture the spirit of brother / sisterhood. Nagercoil town in which the College is situated is a cultural mosaic. People of different languages, different faiths co-exist. The College is microcosm of the Macro social structure not only in the town, but in the district as well. This hard established communal harmony is sought to be kept up and our College teachers drawn as they are from different socio-religious background cultivate the spirit of oneness in the minds of students and help carry forward the legacy of social harmony on the campus too.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Pioneer Kumaraswamy College sensitizes the students and the employees of the institution to the values, rights, duties enshrined in our constitution during the celebration of Independence and Republic Day in the College.**

**The students are reminded of the martyrdom attained by several heroes in the course of independence struggles and the sacrifices made by many others to gain freedom from foreign rule.**

**The Department of Physical Education organized a Webinar on "Freedom Struggle: Unsung Heroes of Tamilnadu" on15.08.2020.**

**A Webinar on "Principles and Philosophies of Mahatma Gandhi" was organzed under the auspices of National Service Scheme on 02.10.2020.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.pioneerkumaraswamycollege.com/images/7.1.9Sensitisation%20to%20the%20constitutional%20obligations.pdf |
| Any other relevant information | **Nil** |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes**   **C. Any 2 of the above**

**professional ethics programmes for students,       teachers, administrators and other staff     4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | [View File](#) |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**During the Independence day and the Republic day celebrations, the sacrifices made by the freedom fighters and our leaders were remembered.The importance of vote and the right to vote was highlighted by a Voter's Awareness Signature Campaign. Rastriya Ekta Diwas (National Unity Day) was celebrated to commemorate the Birth Anniversary of Sardar Vallabhbhai Patel**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **No File Uploaded** |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | [View File](#) |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I**

**Title of the Practice:**

Extending helping hands during pandemic.

Objectives:

i)To provide safety and security to students. ii) To help the needy people in Institution and in our society at large.. iii) To educate people to overcome the fear of covid. iv) To train the students to maintain SOP. v)To Increase the number of vaccinated people.

The Content

Covid-19 pandemic is a big threat to the entire humanity. It emerged in Wuhan,China in late 2019. Due to this pandemic, the Government had announced a complete lockdown all over India. The people suffered a lot due to this lock down and because of the onslaught of this dreadful disease, not withstanding measures adopted by the Government.The various clubs of pioneer Kumaraswamy College came forward to support the public as well as the students.

Practice:

"Prevention is better than Cure" The management of our institution encourages the faculty members to take safety measures to protect the community from the Covid-19 disease. So the faculty members through clubs and fora volunteered to provide masks to the people who are residing near their houses. They instructed the students not to venture out and to remain indoor..Various clubs of our college lent their helping hands to the needy people during the pandemic. Under the guidance and support of our college Youth Red Cross(YRC), three students donated blood for covid-affected persons who were battling for their life.The coordinator of YRC and the members supplied Kabasura Kudineer to the Students and faculty members with a view to increasing their immunity power. Free masks were given to the students and the people who came to the vegetable and the fish markets. They were briefed of the benefits of wearing masks and washing hands frequently to safeguard themselves from the deadly virus. Vaccination Camps were organized by our institution to make the teachers, students and public to vaccinate against covid19. Thermal scanning was done by our College NSS volunteers to the students. The management supported the opening of the Covid Relief Centre in the campus and many affected people underwent treatment for Covid-19 disease. The Rotaract Club of our college created awareness among the students to follow SOP inside and outside the campus.

**Problem:**

Vaccination was not available for the student community in the early days.

**Evidence:**

As a result of the programmes conducted by our institution 200 students took Kabasura Kudineer. Three students saved the lives of three people by donating blood. By organizing the vaccination camp, many teachers, many students and the public at large got vaccinated and thereby protected themselves from the Covid-19. By creating awareness about SOP, the students first safeguarded the students inside the campus, then in the covid-19 Relief center of our college.

**Best Practice-II Title of the Practice: E - Teaching - Learning Objectives:**

i) To enhance the quality of teaching. ii) To facilitate user-accessibility and time flexibility to engage learners in the learning process. iii) To meet the learning needs of students.

iv) To achieve better learning outcomes. v) To assess the students after teaching vi) To receive education from home

**The Content:**

Covid-19 pandemic motivated the teachers to take to online teaching by making use of the new technology. The faculty members of Pioneer Kumaraswamy College had received online training and enjoyed delivering their presentation online through online learning platforms.

**Practice:**

The institution practices both Synchronous and Asynchronous methods of e-teaching-learning. The teachers conducted live class through google meet and zoom platform as well as they conduct online classes by providing recorded videos in google classroom. Curriculum with specific outcome of learning had been carried out in three stages namely planning, preparation and presentation. The teachers used powerpoint presentations to make the students understand the subject clearly. Portions for tests, assignment and seminar topics were provided to the students. Syllabus of each course with the elements such as course objectives, course content

in five units with specific number of hours of teaching, list of reference books and weblinks and specific outcomes of learning is made available to the students. Three internal tests are conducted to assess the continuous progress of the students. The marks are provided to the students through google classroom. The management's steadfast support is the main reason for the effective online teaching.

**Problem:**

The teachers faced great challenges to cope with this sudden change in the mode of teaching. However, they could easily overcome the initial constraints through sustained efforts of doing appropriate planning, increased use of the new educational learning process. Due to network issues, some students failed to follow up synchronously.. As we provided Asynchronous (recorded class) the students could view the content later where they got network signal.

**Evidence:**

As a result of the E-teaching-learning, the students are not deprived of their learning and instead they got used to the new found method of online learning.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.pioneerkumaraswamycollege.com/images/7.2.1%20Best%20praactices%202020-21.pdf |
| Any other relevant information | **Nil** |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Teachers are authoring books and editing books and writing articles for journals and anthologies..

- A few teachers of our college had been the editors-in-chief of books and reviewers of Publications in Journals.

- Online Student Induction programme is conducted to all the First year students

- A few teachers received awards and honours from reputed clubs and associations.

- Students are encouraged to actively participate in webinars / Online Conferences / Workshops / Competitions to get a wider exposure.

- Many faculty members have completed certificate courses in SWAYAM-NPTEL.

- The department of English sent proposal for its recognition as research department, which it subsequently received from the university.

# Part B

## CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Departmental meetings are convened and deliberations held to study the syllabi framed by the Universtiy and distribute the teaching of the subjects to the teachers who have specialized in the relevant field. Learner-centric approach is followed by each faculty member to ensure that the students comprehend the lessons clearly. Teachers divide the content of the course units into small modules and teach each module with clarity. Conventional method of lecturing is supplemented by power point presentation, peer-group learning. Seminars, workshops, students teaching students and quiz are other class room strategies to make the concepts, explanations and interpretations easy to grasp..Library resources including e-resources and LCD facilities are being made use of.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | **No File Uploaded** |
| Link for Additional information | https://drive.google.com/drive/folders/1jVR9722CMOn7MiQ_S2flcePfp7ly7eE6?usp=sharing |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution conducts internal examinations as per the schedule of our affiliating University (Manonmaniam Sundaranar University) without much deviation and the marks are uploaded onthe website of the University on the days fixed by it. Departments, Clubs, fora and associations conducted various programmes online. The link for the additional information has been given..

| File Description | Documents |
|---|---|
| Upload relevant supporting document | **No File Uploaded** |
| Link for Additional information | https://drive.google.com/drive/folders/12XC0TpWYmRjTksNwkVwT9e20s-0_2xPy?usp=sharing |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**15**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

116

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Anti-Eve teasing committee and Anti-Ragging committee ensure an ambience, free of gender bias and uncouth culture on the campus. Women's Forum organizes gender-sensitization programmes to uphold gender neutrality.

Celebration of International Women's day is used as an occasion to invite an illustrious woman to the college to orient our students.

The course 'Environmental Studies' offered to the UG students highlights the importance of different eco-systems and the issues and threats faced by ecological degradation.It creates awareness amongst students of the need for conservation of the natural resources and the ecological equilibrium for a

**sustainable growth and development in future.**

**Three National Service Scheme units each comprising 100 students help implement Swachh Bharat Mission programme of the Prime Minister in the campus.**

**The courses 'Value-Based Education' and 'Personality Development' impart human values, ethical standards. Thesyllabi for these courses have been uploaded.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**6**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**165**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.pioneerkumaraswamycollege.com /images/Three%20reports.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | **No File Uploaded** |

| 1.4.2 - Feedback process of the Institution may be classified as follows | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.pioneerkumaraswamycollege.com /images/Three%20reports.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**397**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | [View File](#) |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**295**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The advanced learners and slow learners are identified based on their performance in the internal assessments and class tests.**

**The following steps are taken for advanced learners and slow learners.**

**Encouragement is given to advanced learners to attend seminars, workshops and conferences organised by other higher education institutions.**

**Guidance is given to advanced learners to determine their desire and also encourage them to write competitive examinations held by UPSC, TNPSC, NET, SET, JEST, GATE, etc.,**

**Knowledge Circle established for this purpose hold periodical lectures, seminars to motivate and enhance their knowledge.Training to successfully clinch interviews in On-Campus placements and recruitment drives, Special trainings are arranged for these students by Professionally qualified personnel.**

**Slow learners on the other hand are provided with tutorials and teachers spare their time after the college workinghours.**

**In such tutorials Students especially from the disadvantaged groups get their doubts cleared**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1cac4erZC1ELGytG6B6RkyyhllJ6WWRzU?usp=sharing |
| Upload any additional information | **No File Uploaded** |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| **1184** | **80** |

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The following student - centric methods are in practice.**

- **seminars, group discussions and peer group learning**
- **Explaining concepts with powerpoint presentations, experiments and real - life situations**

**Students are encouraged to have debates and discussions on the subjects taught in the class after presentation of lectures. In addition, co-curricular and extra curricular activities, guest lectures, teaching experience for students are in practice. Knowledge Circle, Literary Associations, Science Club are other hallmarks of the academic activities in the campus.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | https://drive.google.com/drive/folders/1IuxG1DPkUbzGvp-5VMHp8P8ze055QaEs?usp=sharing |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Teachers make use of software available online for effective teaching.**
- **Online digital sources and repositories of articles in magazines and journals of Digital library are used to enrich course material.**
- **Online / Cloud-based academic management systems, Use of hand held / tablet computers, audio-players, projectors, E-mail, Google, Zoom meet, Whatsapp, YouTube, etc.,are used for effective teaching-learning process.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**80**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**80**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**48**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**642**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Internal theory and practical examinations are conducted in line with the university calendar.**

- **Answer scripts are evaluated & made available to students at the earliest**
- **Answer scripts are made so transparent that the students can review their performance**
- **Students are encouraged to view the answer scripts of other students**
- **On demand made by students, 'double valuation' is done**
- **Internal marks are uploaded on the website of the University during the days fixed by the University**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**Internal : On demand, retotaling is done and the answer script is evaluated for the second time and thus the grievance, if any, is redressed**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Course objectives, Course content, and Course outcome are communicated to the students at the time of admission. These**

are handed out to the students so that they could know the optional and elective courses offered under the choice-based credit system. They are also posted on the college website.

The link for the programme - wise course outcomes is given in the space provided for pasting the link for additional information..The course outcomes for all programmes have also been uploaded as a single file in the space provided for uploading the same.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://www.pioneerkumaraswamycollege.com/images/2.6.1%20Course%20outcomes%20for%20all%20programmes.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Not done**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**412**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://www.pioneerkumaraswamycollege.com/images/2.6.3,%206.3.4%20&%206.5.3Anual%20Report%202020-21.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.pioneerkumaraswamycollege.com/studentsatisfaction.html

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**20**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | [View File](#) |

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**0**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Teachers of our institution take part in seminars, conferences, workshops, refresher courses, Induction programmes organized by government organizations, both central and state to upgrade and enrich knowledge in their chosen discipline. They pursue research and publish the findings in professional and academic journals.**

**They also present research papers in regional, national conferences, seminars, workshops. The Ph.D. supervisors disseminate their expertise and knowledge to their research students. They encourage the young scholars to publish their research findings in peer-reviewed journals and make them participate in seminars and conferences to present research papers.**

In this way transmission of knowledge from the teacher to student is carried out. The 'Knowledge Circle' of our college conducts programmes so as to develop the overall personality of our students.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/1x 6Ey_JUEDaqrn7O1AfxDgAmRBkCzuIH1?usp=shari ng |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**14**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**31**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://www.pioneerkumaraswamycollege.com /Research.html |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**49**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**32**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The three units of National Service Scheme, Youth Red Cross**

Club, Red Ribbon Club, Science Club, carry out extension activities in the neighbourhood community to sensitize students to social issues.

In the deadly covid-19 pandemic, face masks, 'Kabasurakudineer', etc., were distributed to the common people. COVID-19 relief and isolation centre was established at our college. During the vaccination drive for our students, people in the neighbourhood were also permitted to make use of that facility..

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1KxoSU6PexggIPyMPgofFPl9sRZXN_mjv?usp=sharing |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

12

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**7**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**7**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

| File Description | Documents |
|---|---|
| e-copies of related Document | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | **No File Uploaded** |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**2**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | [View File](#) |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | [View File](#) |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Pioneer Kumaraswamy College encompasses a well maintained lush green campus spread over 2.93 acres of land ensuring adequate physical infrastructure for teaching - learning activities.

Class rooms:

There are thirty nine well-furnished, well ventilated, spacious classrooms and one seminar hall.

Technology Enabled learning facility:

The College has an ICT laboratory. It has provisions of Multimedia tools and applications.with Internet access

Laboratories:

All six laboratories are well equipped with required facilities in consonance with University norms. These laboratories are utilized for conducting practical classes as per the requirements of the curriculum.

**Band width of Internet:**

**250 mbps Internet facility is available on campus providing access to Laboratories, Central Library and Administrative wing.**

**Central Library:**

**Our Central Library is fully computerized with automated issue of books with bar code reader. The library has around 30,000 books on Arts, Science and Humanities. The library is housed in an area of 2700Sq.Ft. and it is a member of NLIST - Consortium from 2015. It is also a local chapter of NPTEL online programmes.**

**Sports facilities:**

**The college has sports ground and play field.**

**Sports& Games facilties:**

**The college has sports ground with facilities for the following outdoor games:**

**Volley ball, Kho-Kho, Kabaddi, Throw ball, sprinting(100m-lane),Long jump, high jump pit.**

**There is also space for indoor games like Chess, Carrom**

**An agriculture farm and a canteen form part of the campus. Protected drinking water supply, lounge for girl students, rest houses for male students and power generators to ensure electricity round the clock in the campus are the highlights of the infrastructura facilities in the college.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/17CTVcBHSzLnRrwyFUg2OnTZIQXwZyZMN?usp=sharing |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

```
Cultural Activities:

An open auditorium is provided for cultural activities in
Moovar Block. During Pongal and Onam celebrations, the ground
floor in the Moovar block is made use of by students to
showcase their talent in 'Atthapoo Kolam' designed with flower
petals.

Yoga:

A course titled Yoga (SIOG3A / AYOG31) is offered. As the
college has no residential hostel, yoga center is not planned.
But a yoga master is hired to train the students in the art of
yogic exercises. A hall in the ground floor of Moovar block is
used for this purpose.
```

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

`1`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**4,27,176 (110940+316236)**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**LIBSOFT: Library Automation system**

**Fully Computerised**

**1.1**

**2011-12**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | **Nil** |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Amount Rs. 67380 (Spent for Donated Books) +Amount Rs.14945 (Spent for National Journals+Amount Rs.5900 (Spent for NLIST Membership) =88225

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

62

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has developed IT facilities to meet the Learning requirements of students and faculty. Some of the facilities are discussed below:

ICT Laboratory

The ICT laboratory consists of 60 computers with Internet connectivity for students. ICT facilities such as LCD projector and UPS are available for conducting classes.

The one hundred and three computers available for the academic purpose are distributed to the computer laboratory, English

language laboratory, Science department laboratories, Central Library etc., as per the stipulations of the affiliating University.

Computer and Internet Facilities in the Departments:

All the Departments have a computer with Internet connectivity and a printer.

Library Automation and Networking Facility:

College Central library is fully computerized. LIBSOFT library software is made use of and also Barcode Circulation System is used. Our college is a member of UGC-INFONET-NLIST Consortium and use four computers to access NLIST e-resources. Online Public Access Catalogue (OPAC) is also accessed by the students and faculty to locate documents in the shelf.

IT Facilities used during Lockdown period:

During lockdown period, the faculty members used online mode to teach. For this purpose they had prepared online modules and training was given to the students to get used to it.

In pursuance of the direction of the State Government data cards( 2GB/day) were distributed to students for successful implementation of online Teaching-in-Learning process.

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/1bdetiS_OJjmY-Sd139Y_HOYlbWhgrBhM?usp=sharing |

## 4.3.2 - Number of Computers

: 103

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | **No File Uploaded** |

**4.3.3 - Bandwidth of internet connection in the Institution** | **A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**3,16,236**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Heads of Departments & members of the student council forward the report regarding maintenance issues to the Principal. The Principal makes arrangements to sort out the issues immediately. With the consent of the Secretary of the College, students grievances are redressed immediately. Maintenance of the gadgets and equipment in the laboratories helps keep them**

intact. Calibration & other precision measures for the equipment / instruments are undertaken before the commencement of the semester practical examinations & also during summer holidays,This has been the regular practice in the college. For the 'upkeep' & maintenance of sensitive equipment, the following are undertaken.

- UPS mechanism and installation of stabilizers.
- R.O. water supply system.
- Upkeep of generators are always under guard. so that all of them remain functional.

Besides, furnitures are checked & repaired regularly. Boards showing "plastic free campus", "tobacco free campus" & "litter free campus" urge all stake holders to keep the campus clean.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://drive.google.com/drive/folders/1saHvWNbLIKMPOfeOv8Jn7eb7QSneph0h?usp=sharing |

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

454

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**12**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | D. 1 of the above |

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.pioneerkumaraswamycollege.com/images/5.1.3Capacity%20building%20and%20skill%20Enhancement.pdf |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**171**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**171**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **D. Any 1 of the above** |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of student grievances including sexual harassment and ragging cases | [View File](#) |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

6

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of student placement during the year (Data Template) | [View File](#) |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

81

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | [View File](#) |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | [View File](#) |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State**

**government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**1**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**0**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | **No File Uploaded** |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Representations received from the students through the chairman of the students' union to the Principal are immediately taken**

up by the college council that recommend and forward them to the College Secretary. The Secretary with the concurrence of the President resolves the issues,

Co-curricular activities

Quiz club, Pioneer Science Club, Knowledge Circle and the associations of all departments function actively with the student and staff co-ordinators.

Extra-curricular activities

NSS, YRC, RRC & Rotaract club undertake extension activities such as

- Health Care Awareness programmes
- Medical camps
- Blood Donation camps
- Celebration of special days and National Festivals, Social Awareness Campaigns / Rallies

Students' interests are well served by Career Guidance cell, Placement cell, Youth Welfare Club, Anti-Ragging Committee and Anti-Eve-teasing Committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1E LirnQdtC-GZflKKLP04yKc5b4oACpUB?usp=sharing |
| Upload any additional information | No File Uploaded |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | **No File Uploaded** |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **The alumni association of our college.is active.**
- **Illustrious Alumni are invited to be the guest of honor on special occasions such as Independence day, Republic day.**
- **Only during the covid-19 pandemic, no alumnus could be invited on such occasions.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)

**E. <1Lakhs**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:**

Educate, Empower, Enhance and Ensure.

Mission:

Educating to transform one's life

Empowering with technology-based skills

Enhancing creative potential

Ensuring quality education with ethical values.

Nature of governance

Our objective is to reach the unreached.

Situated in academic back waters this college was established with the strong desire of the founder Dr. K. Padmanaban to serve the needs of the rural students from the disadvantaged and the marginalized sections of the society. The involvement of the management in administering the College helps ensure fulfillment of the Institution's vision and mission. Being a non-profitable institution, the college strives to achieve academic excellence by upgrading the physical and virtual facilities on the campus. Interactive discussions between alumni, parents, staff and students promote healthy and cordial relationship among all stakeholders and the College Committee / governing council conducts periodical review of performance of teachers and the taught and offers suggestions for improvement. Code of conduct, dress code, gender equitable environment are strictly followed. The IQAC helps the Principal for effective internal co-ordination and monitoring. Reports by various associations, fora, provide input for active campus life and bonhomie in the college. Faculty meetings, meeting with Heads of the Departments in the College Council are conducted periodically to assess the situation. Academic leadership is vested with the Principal who is assisted by the College Council, IQAC and the Heads of the Departments.The faculty members execute their academic responsibilities ably. The students' behavior and conduct are exemplary, thanks to the collective efforts of the Management the teaching and the non-teaching staff.

Perspective plans

After completing half a century of its existence, the college,

continuing the vision of its founders, will aim to introduce many more innovative programmes for the benefit of the rural community. As we are conscious of the challenges in this digital age, we shall go all out to offer cutting-edge programmes, online and offline, for the future of our students in the years to come. For this purpose and for the promotion of research, collaborative academic programmes in partnership with centres of academic excellence are on our agenda.

## College Council

All Heads of Departments are members of the body. It deliberates, discusses and takes decisions on all academic issues.

## College Committee

Management represented by its President, Secretary and a few Governing Council members nominated by the Educational Agency, the College Principal along with two senior faculty members and a senior most non-teaching staff member constitute this College Committee,constituted according to the Tamil Nadu Private Colleges Regulation Act (1976). This committee takes decisions on administrative policies and financial matters.

## Admission Committee

This Committee is formed according to government norms. It is expected to follow reservation rules in the admission of students.

## Disciplinary Committee

This committee formed by the Principal takes decision on misconduct of students in the college.

Thus participative management is promoted at all levels.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1HQYVSkHeGegBsuXQ7taw7_evlArXZEdd?usp=sharing |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Decentralization**

Decentralized governance is envisaged by fixing responsibility to heads of departments who in turn entrust the tasks to their colleagues for execution. Communication is easily done to check and cross check through whatsapp and e-mails. Each faculty member take part in organizing co-curricular, extra-curricular and outreach activities and programmes.

**Participative Management**

The College Council,with HODs as its members, resolves any issue pertaining to academic matters.

Forming purchase committees to utilize the UGC grants, overseeing the implementation of UGC-funded schemes, Conducting model examinations, preparing the college calendar, college magazine and scheduling the working days without any loss of teaching hours,are done involving the entire faculty members.

The IQAC, library Advisory committee, Research Forum, Admission Committee, Disciplinary Committe and Students'Council function effectively because of the unity and solidarity of the teachers and the academic freedom given to teachers by the progressive management. .

**Case study**

**Tmt. Bhagavathy Ammal Noon Meals Scheme**

This scheme launched in commemoration of the golden jubilee of the College after the name of one of the founders of the College encourages students from poor families to join college. Hot cooked meal is provided to around 80 students every working day of the College. Two senior faculty members coordinate this programme. Class representatives bring to the notice of the coordinators, the number of deserving students and who prepare the list and forward it to the President of the College Committee who arranges delicious food. Since our College served as COVID-19 relief centre, and the students were attending online classes the mid-day meals scheme was temporarily suspended during the academic year 2020-21. Now it has been resumed.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/17gZ2D7EiyhP36To2v_mmCqA1W60_8Lmc?usp=sharing |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Components of the perspective plan**

- **Campus enrichment activities**
- **Introduction of new academic programmes / Certificate courses**
- **Online Courses**
- **Creation of e-content**
- **Enhancing experience of the students so as to cope up with the needs of the Prospective employers**
- **Online Quiz**
- **Certificate Courses**

**It is proposed to make certificate courses as part of earning additional academic credits to students under choice-based credit system. Currently the College has plans to start certificate course in Library Science, Web Designing, Cyber Security and in Education.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.pioneerkumaraswamycollege.com/images/6.2.1%20The%20Instiutional%20strategic%20plans%20for%202020-21.pdf |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The Educational Agency represented by Er.P.Kumaraswamy is President of the College Committee. The nominees of the Educational Agency, the secretary, the principal, two senior teachers and one non-teaching staff member form part of it. Policies for the college, appointment of the staff and enforcement of service rules are done by this Committee. The power of initiating disciplinary proceedings against the errant staff is also vested in the Committee. In all academic matters the College Council takes decisions and the Principal execute them. In this process he is assisted by Heads of Departments and the IQAC.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the institution webpage | https://www.pioneerkumaraswamycollege.com/images/6.2.2Organogram%20of%20the%20Institution.pdf |
| Upload any additional information | **No File Uploaded** |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **E. None of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | **No File Uploaded** |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**As directed by the Government of TamilNadu, New Health Insurance Scheme is provided for both teaching and non-teaching**

**staff. Extending guarantee to those who apply for housing loan & the personal loan, enabling them to get .festival advance on time, preference in admission to their wards in Pioneer institutions (school and college) run by the The Pioneer Educational Agency, appointment of eligible wards of the employees deceased while in service on compassionate grounds are the other welfare measures of the college management..**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1Ip0vSqzvm1UV7jJd1AkuBeNDuy0g5jSN?usp=sharing |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | **No File Uploaded** |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**0**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | **No File Uploaded** |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**24**

| File Description | Documents |
|---|---|
| IQAC report summary | [View File](#) |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | **No File Uploaded** |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Self-appraisal method is followed.The joint directorate of collegiate education requires the teachers to submit the self appraisal report for a teacher's promotion to the next cadre.**

The institution collects it every year and evaluate the performance of the teachers with the help of the HOD.

The self-appraisal forms includes teachers' contribution to

1. Curriculum enrichment

2. Teaching methodology

3. Research Activities

4. Contribution to enrichment of campus life

5. Contribution to community services

6. Enhancement of skills such as updating subject knowledge, organizing academic activities and publishing of research findings.

This comprehensive self-appraisal Scheme helps both the institution and the individual teacher to know their strengths and weaknesses and the areas in which they require further development.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institutional accounts are subjected to both internal and external audits.The internal check is done by Office Superintendent, Principal and the Secretary of the College. A professional Chartered Accountant is assigned to give an audited statement of accounts. Remarks and queries of the professional auditor are taken care of.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://drive.google.com/drive/folders/1c k3KH4CkEKo1QJbq0zBt5k7co0hLBHO5?usp=shari ng |
| Upload any additional information | **No File Uploaded** |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The UGC grants for the plan periods have been utilized, promptly by sending the utilization certificate in time. The College administration earmarks nearly Rs. 5 lakhs annually for meeting the expenditure to be incurred on campus maintenance and special skill and personality development programmes. Money is spent from this amount to conduct workshops, seminars and guest lecture programmes. The mechanism for spending the budgetted amount is fool proof as there has not been any complaints so far.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Practice-I**

**Online Teaching-Learning:**

On-line teaching-learning has become inevitable since the outbreak of Covid-19 pandemic and in order to make teachers familiar with online teaching 'On-line teaching-learning management' programme was conducted by the IQAC on 02.08.2020. Now teachers and students have learnt to use online platforms such as Zoom meet, Google classroom,etc., without any hassle. They accessed their course material through Google classroom, Whatsapp, etc.. Tests were also conducted using the same platforms.

**Practice – II**

**Dissemination of Knowledge**

Teachers organized webinars as well as participated in webinars and attended online Faculty Development Programmes, orientation / induction / refreshers courses organised by various universities and institutions of higher learning. They were encouraged to take part in the evaluation process of the affiliating university and to guide research scholars. Departments were provided with facilities to introduce Certificate courses under the auspices of the IQAC, clubs and fora. Current Affairs Club, and Career Guidance Cell were encouraged to conduct awareness, motivational and skill enhancement programmes.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Feedback mechanism**

The feedback on curricula and syllabi and its delivery were evaluated by students, teachers & alumni. In addition, online Students Satisfaction Survey(SSS) was also conducted. The reports of the feedback collected from the above mentioned stakeholders, was presented to the College Committee and College Council where various aspects of the feedback were subjected to thorough scrutiny. The specific areas that warranted special attention were identified and appropriate remedial measures adopted.

**Review of Teaching - Learning**

The Head of the Institution conducts a 'review meeting' at the end of every semester to assess the performance of students in the previous semester and teachers of the departments where the results were not up to the mark the teachers are urged to produce better results.The reasons for low pass percentage are analysed, if any. The poor student performers are taken care of by the teacher concerned in the department. They are required to concentrate on such weak students by tutoring them out of class hours. Because of this practice, about cent percent ' pass' has been achieved in November 2020 and April 2021 semester examinations.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | D. Any 1 of the above |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.pioneerkumaraswamycollege.com/images/2.6.3,%206.3.4%20&%206.5.3Anual%20Report%202020-21.pdf |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Curricular:**

**For the promotion of gender equity, Social Value Education is imparted for the students, so that they are gender sensitized. Girl Students get opportunities to act as class representatives, and office-bearers of various associations and clubs functioning in the College.**

**Co-curricular & Extra-curricular;**

**Women teachers are coordinators / members of various clubs, committees, fora & associations. Women's Forum Is functioning for training girl students in leadership. There is a National Service Scheme Unit (Unit No.88) exclusively for girl students.The President, Secretary and many of the office bearers of Rotaract Club are girl students. Girl Students show enthusiasm in participating in sports and games.**

**Safety and Security:**

**Grievances of the girl students are addressed by the Grievance Redressal Committee. CCTV cameras have been installed in the College with focus on portico and the department corridors.**

**Counselling:**

Three woman teachers constituting the Counselling Cell are designated to counsel girl students afflicted with depression.

Lounge for Girl students:

A fully furnished women's Lounge is available. A sick room with necessary facilities & first-aid kits along with an attendant is also made available for the needy girl students. Separate Rest room facilities are available for the Girl students and female teachers.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://www.pioneerkumaraswamycollege.com/images/7.1%201%20Promotion%20of%20gender%20equity%202020-21.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy          Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management:

Separate bins for collections of bio-degradable and non-degradable waste including food waste are placed at the

collection-points and are properly disposed of by handing over to the corporation employees of Nagercoil. Leaves falling from the trees are used for the vermicompost plant. NSS volunteers involve themselves in campus cleaning regularly. Paper waste is sold. Students are encouraged to generate wealth from waste.

Liquid Waste management:

Rain water harvesting system is in place in our institution.The Water Purifying plant provides pure drinking water.

Biomedical waste management: Not Applicable

E-waste management:

It is yet to be initiated as the quantum of disposal is minimum.

Waste recycling system:

Not available

Hazardous chemicals and radioactive waste management:

Disposal of all kinds of waste is keenly monitored and appropriate action taken.

| File Description | Documents |
| --- | --- |
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | C. Any 2 of the above |
| --- | --- |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

| 7.1.5.1 - The institutional initiatives for greening the campus are as follows:<br><br>1. Restricted entry of automobiles<br>2. Use of bicycles/ Battery-powered vehicles<br>3. Pedestrian-friendly pathways<br>4. Ban on use of plastic<br>5. Landscaping | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit  3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | E. None of the above |
|---|---|

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **No File Uploaded** |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment     5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen            reading** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | [View File](#) |
| Policy documents and information brochures on the support to be provided | **No File Uploaded** |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Pioneer Kumaraswamy College has always been at the forefront of sensitizing students to the country's rich cultural heritage. The hallmarks of India such as pluralism and multi-culturalism are highlighted when Independence Day and Republic Day are**

**celeberated in the College. Efforts are made to orient the students to cut across religious, regional, linguistic and caste divide and nurture the spirit of brother / sisterhood. Nagercoil town in which the College is situated is a cultural mosaic. People of different languages, different faiths co-exist. The College is microcosm of the Macro social structure not only in the town, but in the district as well. This hard established communal harmony is sought to be kept up and our College teachers drawn as they are from different socio-religious background cultivate the spirit of oneness in the minds of students and help carry forward the legacy of social harmony on the campus too.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Pioneer Kumaraswamy College sensitizes the students and the employees of the institution to the values, rights, duties enshrined in our constitution during the celebration of Independence and Republic Day in the College.**

**The students are reminded of the martyrdom attained by several heroes in the course of independence struggles and the sacrifices made by many others to gain freedom from foreign rule.**

**The Department of Physical Education organized a Webinar on "Freedom Struggle: Unsung Heroes of Tamilnadu" on15.08.2020.**

**A Webinar on "Principles and Philosophies of Mahatma Gandhi" was organzed under the auspices of National Service Scheme on 02.10.2020.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.pioneerkumaraswamycollege.com/images/7.1.9Sensitisation%20to%20the%20constitutional%20obligations.pdf |
| Any other relevant information | **Nil** |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | **C. Any 2 of the above** |

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**During the Independence day and the Republic day celebrations, the sacrifices made by the freedom fighters and our leaders were remembered.The importance of vote and the right to vote was highlighted by a Voter's Awareness Signature Campaign. Rastriya Ekta Diwas (National Unity Day) was celebrated to commemorate the Birth Anniversary of Sardar Vallabhbhai Patel**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **No File Uploaded** |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | [View File](#) |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I**

**Title of the Practice:**

**Extending helping hands during pandemic.**

**Objectives:**

**i)To provide safety and security to students. ii) To help the needy people in Institution and in our society at large.. iii) To educate people to overcome the fear of covid. iv) To train the students to maintain SOP. v)To Increase the number of vaccinated people.**

**The Content**

**Covid-19 pandemic is a big threat to the entire humanity. It emerged in Wuhan,China in late 2019. Due to this pandemic, the Government had announced a complete lockdown all over India. The people suffered a lot due to this lock down and because of the onslaught of this dreadful disease, not withstanding measures adopted by the Government.The various clubs of pioneer Kumaraswamy College came forward to support the public as well as the students.**

**Practice:**

**"Prevention is better than Cure" The management of our institution encourages the faculty members to take safety measures to protect the community from the Covid-19 disease. So the faculty members through clubs and fora volunteered to**

provide masks to the people who are residing near their houses. They instructed the students not to venture out and to remain indoor..Various clubs of our college lent their helping hands to the needy people during the pandemic. Under the guidance and support of our college Youth Red Cross(YRC), three students donated blood for covid-affected persons who were battling for their life.The coordinator of YRC and the members supplied Kabasura Kudineer to the Students and faculty members with a view to increasing their immunity power. Free masks were given to the students and the people who came to the vegetable and the fish markets. They were briefed of the benefits of wearing masks and washing hands frequently to safeguard themselves from the deadly virus. Vaccination Camps were organized by our institution to make the teachers, students and public to vaccinate against covid19. Thermal scanning was done by our College NSS volunteers to the students. The management supported the opening of the Covid Relief Centre in the campus and many affected people underwent treatment for Covid-19 disease. The Rotaract Club of our college created awareness among the students to follow SOP inside and outside the campus.

Problem:

Vaccination was not available for the student community in the early days.

Evidence:

As a result of the programmes conducted by our institution 200 students took Kabasura Kudineer. Three students saved the lives of three people by donating blood. By organizing the vaccination camp, many teachers, many students and the public at large got vaccinated and thereby protected themselves from the Covid-19. By creating awareness about SOP, the students first safeguarded the students inside the campus, then in the covid-19 Relief center of our college.

Best Practice-II Title of the Practice: E - Teaching - Learning Objectives:

i) To enhance the quality of teaching. ii) To facilitate user-accessibility and time flexibility to engage learners in the learning process. iii) To meet the learning needs of students.

iv) To achieve better learning outcomes. v) To assess the students after teaching vi) To receive education from home

**The Content:**

Covid-19 pandemic motivated the teachers to take to online teaching by making use of the new technology. The faculty members of Pioneer Kumaraswamy College had received online training and enjoyed delivering their presentation online through online learning platforms.

**Practice:**

The institution practices both Synchronous and Asynchronous methods of e-teaching-learning. The teachers conducted live class through google meet and zoom platform as well as they conduct online classes by providing recorded videos in google classroom. Curriculum with specific outcome of learning had been carried out in three stages namely planning, preparation and presentation. The teachers used powerpoint presentations to make the students understand the subject clearly. Portions for tests, assignment and seminar topics were provided to the students. Syllabus of each course with the elements such as course objectives, course content in five units with specific number of hours of teaching, list of reference books and weblinks and specific outcomes of learning is made available to the students. Three internal tests are conducted to assess the continuous progress of the students. The marks are provided to the students through google classroom. The management's steadfast support is the main reason for the effective online teaching.

**Problem:**

The teachers faced great challenges to cope with this sudden change in the mode of teaching. However, they could easily overcome the initial constraints through sustained efforts of doing appropriate planning, increased use of the new educational learning process. Due to network issues, some students failed to follow up synchronously.. As we provided Asynchronous (recorded class) the students could view the content later where they got network signal.

**Evidence:**

As a result of the E-teaching-learning, the students are not deprived of their learning and instead they got used to the new found method of online learning.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.pioneerkumaraswamycollege.com/images/7.2.1%20Best%20praactices%202020-21.pdf |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Teachers are authoring books and editing books and writing articles for journals and anthologies..**

- **A few teachers of our college had been the editors-in-chief of books and reviewers of Publications in Journals.**

- **Online Student Induction programme is conducted to all the First year students**

- **A few teachers received awards and honours from reputed clubs and associations.**

- **Students are encouraged to actively participate in webinars / Online Conferences / Workshops / Competitions to get a wider exposure.**

- **Many faculty members have completed certificate courses in SWAYAM-NPTEL.**

- **The department of English sent proposal for its recognition as research department, which it subsequently received from the university.**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | [View File](#) |
| Any other relevant information | **No File Uploaded** |

**7.3.2 - Plan of action for the next academic year**

- **NCC 'COY raising' and subsequent activities will be carried out.**

- **More number of field visits / hands on training will be provided for the students.**

- **Various sports events will be conducted for the students and they will be trained to participate in events organized at the University and national levels**

- **Taking Initiatives to make the college "Green Campus"**

- **Encouraging the students to undertake SWAYAM-NPTEL courses**

- **Upgradation of UG departments into PG departments.**

- **Signing more MOUs for conducting certificate courses.**

- **Helping students create clear educational and career plans**

- **Fostering stronger connections between students, faculty, and staff**

- **Creating more opportunities for student leadership development**

- **Having easier-to- navigate information systems**

- **Arranging collaboration across departments**

- **Implementing or improving the recycling program on campus**

- **Encouraging online teaching and learning effectively in pandemic situations.**